Starlings Preschool Maintaining children's safety and security on premises

Policy statement

Starlings Pre-school maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety
- We ensure all employed staff have been checked for criminal records by an enhanced disclosure with children's barred list check through the Disclosure and Barring Service.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security
- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- Staff check the identify of any person who enters the premises.
- We keep front doors and gates locked in the garden areas shut at all times. All doors are alarmed where they lead to supervised areas.
- The personal possessions of staff and volunteers are securely stored during sessions in the Managers office.
- We have CCTV cameras installed throughout the preschool, the mainframe for the CCTV is in place in the Managers office; it is in use 24 hours a day and is viewed by a monitor and playback facilities are in place if needed.

Other useful preschool learning alliance publications

Managing risk (2009)

This policy was adopted at a meeting of Starlings Pre-school   (name of provider)

Held on _____ (date)

Date to be reviewed _____ (date)

Signed on behalf of the provider _____

Name of signatory _____

Role of signatory (e.g. chair, director or owner) _____

Other useful Pre-school Learning Alliance publications

- Managing Risk (2009)